

**Lyme Planning Board Minutes**  
**October /11/2012**

Board Members and Staff Present: David Roby, Chair; John Stadler, Vice Chair; Simon Carr, Select Board Representative; Vicki Smith, Member; Tim Cook, Member; Sam Greene, Alternate; Jack Elliott, Alternate; David Robbins, Planning and Zoning Administrator

Board Members Absent: Freda Swan, Alternate; Ben Kilham, Alternate

Members of the Public Present: Carola Lea, Michael Whitman Caroline Rodi, Emma Piessen, Jordan Toland, Courtney Couture.

Chairman Roby opened the meeting at 7:00pm

**Item 1:** Acceptance of minutes from September 13, 2012 and October 4, 2012  
Vicki moved to approve the minutes of September 13<sup>th</sup>, 2012 with minor corrections  
John seconded the motion  
Chairman Roby called for a vote and the motion passed unanimously.

Vicki moved to approve the minutes October 4, 2012 as submitted.  
John seconded the motion  
Chairman Roby called for a vote and the motion passed unanimously.

**Item 2:** Continuation of Petsu, LLC d/b/a The Lyme Inn, request for the Planning Board review the conditions of their Site Plan Review approved on June 23 2011.

Alex Roupinian, manager of the Inn was unable to attend, and had asked for a continuance.

John moved to continue the hearing to November 8<sup>th</sup>, 2012 at 7:00pm.  
Vicki seconded the motion.  
Chairman Roby called for a vote and the motion passed unanimously.

The Board discussed the re-noticing of continued hearings. It was decided that the Planning and Zoning administrator should send letters to the abutters to inform them of the date and time of the continuance of this hearing and all other continued hearings in the future.

**Item 3:** Adam Bristol Subdivision.

Mr. Bristol was not ready to meet with the Board, he agreed to temporally withdraw his application at this time. When he is ready the abutters will be re-noticed at his expense but he will not be required to pay the subdivision fee a second time.

**Item 4: Master Plan**

The Board discussed Vicki's idea of creating a Community Attitude Survey subcommittee. Vicki agreed that she would write a draft charge for a subcommittee, the Board would then proceed to ask for volunteers from the Town as members to the subcommittee.

Chairman Roby submitted Master Plan edits to the Planning and Zoning Administrator, The edits for chapters 1, 2 and would be done by Tuesday October 16, 2012. These changes would be sent to the Board members for a final review at the November 1<sup>st</sup> meeting. The remaining chapters would be sent out as they are completed. As soon as the Board is satisfied with chapters 1 and 2, they will be released for public review.

The Board intends to hold a public hearing for chapters 1 and 2 on January 24<sup>th</sup>, 2013.

The Board discussed how Agriculture in Lyme should be represented in the master plan. The Board decided that even though it is a land use issue that could be included in Chapter 2, it is and important enough issue that it should have its own chapter.

John and Tim volunteered to write a first draft and requested that the other Board members send them any items that they would like to have included in the chapter.

**Item 5: New Business.**

Chairman Roby brought to the Board a proposed Lot Line Adjustment between Barbara Roby and the Shirley Dayton. Several of the Board members felt that this should be addressed at an informal subdivision hearing and requested that Chairman Roby submit an application for an informal hearing in time for the November 8<sup>th</sup> meeting. This would give the Board members time to review the materials before the hearing. Chairman Roby agreed and would work to submit the application for the November 8<sup>th</sup> meeting.

The meeting adjourned at 8:37pm.

The Boards Fall schedule will be as follows:

October 25<sup>th</sup>, Housing Forum

November 1<sup>st</sup>, Master Plan

November 8, Cases and if time permitting Master Plan work.

7:00 Lyme Inn

November 19<sup>th</sup> Commercial development along Rt 10

December 6<sup>th</sup>, Master Plan

December 13<sup>th</sup>, Cases and if time permitting Master Plan work.

January 24<sup>th</sup>, 2013 Public hearing on chapters 1 and 2

Respectfully Submitted  
David A. Robbins  
Lyme Planning and Zoning Administrator.